

ESMERALDA COUNTY

BOARD OF

COMMISSIONERS

MEETING

March 17, 2015

NOTICE OF PUBLIC MEETING
OF THE
ESMERALDA COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING

March 17, 2015
10:00 a.m.
Esmeralda County Courthouse
Commission Chambers
233 Crook Ave., 2nd Floor
Goldfield, Nevada

1. CALL TO ORDER AND ROLL CALL.
2. PUBLIC COMMENTS Discussion only. Action may not be taken on any matter brought up under this agenda item. It must be placed on an agenda, at a later meeting for action.)
3. *APPROVAL OF MINUTES FROM THE REGULAR AND/OR SPECIAL MEETINGS OF THE ESMERALDA COUNTY BOARD OF COMMISSIONERS.
4. *APPROVAL OF EXPENDITURES.
5. *DISCUSSION/DECISION/APPROVAL: REJECTED VENDOR BILLS FROM AUDITOR'S OFFICE.
6. *TREASURER'S FINANCIAL REPORT.
7. *APPROVAL OF TRANSFER(S)
8. *FOR POSSIBLE ACTION: DISCUSSION/DECISION: Review and sign the Nevada Aging and Disability Services (ADSD) Competitive Grant application for the 2015/2016 fiscal year for the Esmeralda County Senior Transportation program. (Amanda Daeseleer / Susan Dudley)
9. *FOR POSSIBLE ACTION - Closure of meeting, pursuant to NRS 288.220 for purposes of conducting labor negotiations, conferring regarding labor negotiations, issues and other personnel matters.
10. *FOR POSSIBLE ACTION – Discussion, deliberation, and possible decision on labor negotiations, issues and other personnel matters presented in closed meeting.
11. *FOR POSSIBLE ACTION – Recess meeting, pursuant to NRS 241.015(2)(b)(2) for purposes of conferring with legal counsel regarding potential or current litigation.

12. ***FOR POSSIBLE ACTION** - Discussion, deliberation, and possible decision on conference with legal counsel regarding potential or current litigation presented in closed meeting.
13. PUBLIC COMMENT. (Discussion only. Action may not be taken on any matter brought up under this agenda item. It must be placed on an agenda, at a later meeting for action.)
14. *ADJOURNMENT:

NOTE: The asterisk "*" denotes action agenda items.

NOTE: In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability (not all prohibited bases apply to all programs.) To file a complaint of discrimination write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider, employer, and lender.

The special meeting of the Esmeralda County Board of Commissioners will be held on March 17, 2015, in the Commission Chambers, Esmeralda County Courthouse, 233 Crook Ave., 2nd floor, Goldfield, Nevada beginning at 10:00 a.m.

In accordance with NRS 241.020 this agenda was posted at the following locations: Commission Chambers, Esmeralda County Courthouse foyer and Goldfield Post Office. In addition, notices were mailed for posting to the following locations: In Goldfield: Goldfield Library. In Silver Peak: Silver Post Office and Silver Peak Library. In Fish Lake Valley: Dyer Post Office, Fish Lake Valley Library.

Agenda items may be taken out of order.

The Commission may combine two or more agenda items for consideration

The Commission may remove an item from the agenda or delay discussion at any time

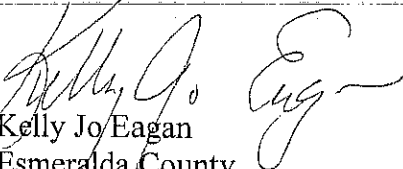
PUBLIC NOTICE: You will be allowed three (3) minutes per person to speak on issues regarding an agenda item or public comments.

Reasonable effort will be made to assist and accommodate physically handicapped persons attending the meeting. Please contact Amanda Daeseleer at 775-485-3406, at least 48 hours prior to the meeting so that arrangements may be made.

Request to receive the agenda must be made in writing to the Esmeralda County Clerk/Treasurer, PO Box 547, Goldfield, Nevada 89013. A form is available upon request.

If you have any questions regarding this agenda or future agendas, please do not hesitate to contact the Esmeralda County Clerk/Treasurer at 775-485-6309 or 1-800-884-4072.

I Kelly Jo Eagan, Esmeralda County Chief Deputy Clerk/Treasurer, hereby certify that in accordance with NRS 241.020 I posted or caused to be posted, this agenda to the above locations on March 9, 2015.


Kelly Jo Eagan
Esmeralda County
Chief Deputy Clerk/Treasurer

COMMISSIONER'S AGENDA

1.

CALL TO ORDER AND ROLL CALL.

COMMISSIONER'S AGENDA

PUBLIC COMMENT:

(Discussion only. Action may not be taken on any matter brought up under this agenda item. It must be placed on an agenda, at a later meeting or action.

COMMISSIONERS AGENDA

***For Possible Action: APPROVAL OF MINUTES FROM THE
REGULAR AND/OR SPECIAL MEETINGS OF THE ESMERALDA
COUNTY BOARD OF COMMISSIONERS:**

COMMISSIONER'S AGENDA

***APPROVAL OF EXPENDITURES**

COMMISSIONER'S AGENDA

*** DISCUSSION/DECISION/APPROVAL:**
Rejected Vendor Bills from Auditor's Office

COMMISSIONER'S AGENDA

***FOR POSSIBLE ACTION: DISCUSSION/DECISION:** Review and sign the Nevada Aging and Disability Services (ADSD) Competitive Grant application for the 2015/2016 fiscal year for the Esmeralda County Senior Transportation program.

Projected Output Measures

Agency/Organization Name: Esmeralda Transportation

Type of Service:

Type of Grant:

Unit of Service definition as shown in the ADSD Service Specification* that will be used for your project:

Unit of Service definition (a):

Rate for Unit of Service (Fixed Fee ONLY):

Unit of Service definition (b, if applicable):

Rate for Unit of Service (Fixed Fee ONLY):

NOTE: Blue shaded areas are calculated fields that will automatically complete when all application data is entered.

| ADSD Funding | |
|--|--|
| 1. Funds Requested from ADSD | \$35,649 |
| 2. Number of Unduplicated Clients | 60 |
| 3. Cost per Client | \$594.15 |
| 4. Number of Clients Below Poverty | 20 |
| 5. Number of Clients in a Minority Group | 5 |
| 6. Number of Clients Living in a Rural Setting | 60 |
| 7. Number of Clients w/Limited English | 4 |
| 8. Number of Clients in a Specific Age Range | |
| Under age 60 <i>(Title III-E funding only)</i> | not applicable to the funding source you have chosen |
| 60-69 | 22 |
| 70-79 | 25 |
| 80-89 | 11 |
| 90 and Older | 2 |
| Total Number of Clients in Age Range | 60 |
| 9. Number of Units of Service (a) | 7,200 |
| Number of Units of Service (b, if applicable) | |
| 10. Categorical Cost per Unit of Service | \$4.95 |
| Fixed-Fee Cost Per Unit (a) | N/A |
| Fixed-Fee Cost Per Unit (b, if applicable) | N/A |

THE SECTION BELOW IS FOR AGENCIES PROPOSING TO PROVIDE VOLUNTEER OR RESPITE SERVICES ONLY

| | | |
|--|------------------|------------------------------|
| 11. Number of Volunteers or Caregivers | | |
| 12. Number of Clients by County: | | |
| | Lander _____ | Total Number of Clients 0 |
| Carson City _____ | Lincoln _____ | |
| Churchill _____ | Lyon _____ | |
| Clark _____ | Mineral _____ | |
| Douglas _____ | Nye _____ | |
| Elko _____ | Pershing _____ | |
| Esmeralda _____ | Storey _____ | |
| Eureka _____ | Washoe _____ | |
| Humboldt _____ | White Pine _____ | |

Click Here to
Spell Check
(macros must
be enabled)

**Nevada Aging and Disability Services Division (ADSD)
Competitive Grant Application
Fiscal Year 2016**

Name of Organization: ESMERALDA COUNTY

Proposed Service*: TRANSPORTATION

*Agencies applying for ADRC must use the ADRC application at <http://adsd.nv.gov/programs/grant/applications/fy16adrc>

APPLICATION CHECKLIST

Assemble the application in the order shown below. Check off each item completed and submit with your application package as directed.

Staple the original application and each copy in the top, left corner. Do not use binder or paper clips.

NOTE: If any of the following items are incomplete or missing, the application will be rejected:

- Applicant Information (Excel Document)
- Application Checklist (Word Document)
- Executive Summary (Word Document)
- Applicant Questionnaire (Word Document)
- Proposal Goals and Activities (Word Document)
- Targeting Plan (Word Document)
- Organizational Standards (Word Document)
- Budget Detail Worksheet (Excel Document)
- Budget Form A (Excel Document)
- Budget Form A-1 (Excel Document)
- Projected Output Measures (Excel Document)
- Assurances/Certifications (Word Document)

Attachments – If included, will not count towards page limit.

- Your Sliding Fee Schedule and/or Cost Sharing Procedure (if applicable)
- Full Program Budget (optional)

Submittal Information

Deadline: Thursday, March 19, 2015 (hand-delivered by 4 P.M. or postmarked)

Number: One original and copies as specified below for each application being submitted.

- o All Legal Services: Original plus **four** copies
- o All Other Services: Original plus **three** copies

Locations: Mail to Las Vegas Office ONLY or hand-deliver by 4 P.M. to any of the following Division offices:

| | | | |
|---|--|---|--|
| Carson City Office 3416 Goni Rd. Bldg. D, Suite 132 Carson City, NV 89706 | Elko Office 1010 Ruby Vista Dr. Suite 104 Elko, NV 89801 | Las Vegas Office 1860 E. Sahara Ave. Las Vegas, NV 89104 | Reno Office 445 Apple St. Suite 104 Reno, NV 89502 |
|---|--|---|--|

Nevada Aging and Disability Services Division (ADSD)
Competitive Grant Application

EXECUTIVE SUMMARY

Esmeralda Transportation Program provides transportation services for the communities of Goldfield, Silver Peak, and Fish Lake Valley/Dyer. Esmeralda County residents live in rural and remote areas with limited access to transportation, as there is no public transportation services in Esmeralda County, clients must travel to meet their needs. There are no banking services, medical facility, pharmacy services, or supermarkets/grocery stores in Esmeralda County. The lack of general services and transportation options for residents makes continuation of the transportation program services extremely important for the health and welfare of Goldfield, Silver Peak, and Fish Lake Valley/Dyer residents and essential for the over quality of life, particularly for elderly, frail and/or disabled or handicapped residents. Residents in these communities are transported to Tonopah, Nye County Nevada for meals at the Tonopah Senior Center and to conduct day-to-day activities, such as banking, grocery shopping, medical appointments, and pharmacy services. Long distance transportation services are also provided for medical appointments in Las Vegas, Fallon, Reno, Nevada and Bishop, California. By providing quality transportation services, these isolated clients are able to lead independent meaningful and dignified lives; thereby lowering the possibility of institutional admissions. Transportation services are available to all residents in these communities, but priority is given to residents age 60 or older, frail and disabled residents.

The Esmeralda Transportation Program was previously under the auspices of the Nye County Senior Nutrition Program, which began in 1990. However, as of July 1, 2014, Esmeralda County took over management of the Esmeralda Transportation Program due to staffing reductions within Nye County. The focus of the program did not change as result of the transition and no changes to the services provided.

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Competitive Grant Application

Promotion of the transportation program is primarily conducted via verbal communication between current riders, drivers, and the Program Manager. Promotion of the program within Esmeralda County via flyers posted and advertising on the radio stations.

The program is funded by a variety of governmental agencies. In addition to grant funding from the Nevada Aging and Disability Services, Esmeralda County applied for and received funding from the Nevada Department of Transportation (NDOT) Intermodal Planning/Transition Federal Grant Program for FY 15. Esmeralda County plans on applying to this funding source again for FY16 to help cover operation costs and to purchase a smaller bus, better suited for long distance medical trips. Esmeralda County applied and received grant funding from USDA Rural Development Community Facilities Grant Program to assist in the purchase of a new Senior Bus. Esmeralda County recently entered into contract for a certified mechanic for the maintenance and repair of the vehicles. Three vehicles used to operate this program were provided through a grant from Nevada Department of Transportation (NDOT) with funds from the Federal Transit Administration. Staff positions include the Commissioner's Administrative Assistant, a Esmeralda County employee and is paid by the County to manage the program. The Transportation Dispatcher is also paid by the County. There are three paid drivers.

Goldfield is the County seat for Esmeralda County. It is located on U.S. Highway 95, 181 miles north of Las Vegas and 26 miles south of Tonopah. Approximately 268 people or 34% of the total county population reside in the community. Silver Peak is located 29 back-road miles (part of the road is not paved) west of Goldfield on U.S. Highway 95 and State Route 265. Approximately 107 people or 14% of the total county population reside in this small community. Fish Lake Valley/Dyer is located 30 land miles (no road) and 56 miles west of Silver Peak on the Nevada/California boarder on State Route 266 from the south and State Route 264 from the north.

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Both of these highways end at the California boarder. This rural community is very isolated. It is located 40 miles from the major north-south Highway 95 and Highway 6. Approximately 259 or 33% of the total county population reside in this community. Accordingly to the 2010 Census the percentage of seniors in the United States is 12.8% while in Esmeralda County the percentage is 25.80%.

The transportation services to Tonopah, Nevada for meals and day-to-day activities are provide Tuesday and Thursdays for Goldfield Residents; Wednesdays for Silver Peak residents; and Tuesdays for Fish Lake Valley/Dyer residents. Fish Lake Valley/Dyer residents are transported to Bishop, California on Thursdays. Long distance medical trips are provided Monday through Friday as an as needed basis. The service is not offered on State or Federal Holidays. Administrative and dispatch services are available during regular Esmeralda County office hours. Esmeralda County offices are open Monday through Friday from 8:00 a.m. to 5:00 p.m. with a one-hour lunch closure from 12:00 p.m. to 1:00 p.m. County offices are closed on all State and Federal holidays.

The transportation services provided in this program give the clients in these rural communities a sense of independence and better quality of life, thus avoiding the institutional extended care facilities for a longer period of time. This program is essential as it enables access to medical care not provided in the immediate area and also provides transportation for hot nutritious meals at the senior center, grocery shopping, bank and socialization.

Nevada Aging and Disability Services Division (ADSD)
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APPLICANT QUESTIONNAIRE

Provide a detailed answer to each of the following questions, or choose N/A, as applicable:

1. When was the agency incorporated? 1981

2. Does the agency have by-laws? Yes No
(If so, ADSD may request a copy at a later date.)

3. What other funding has the agency applied for and/or secured to support this service? Include the amount and status for each source.

Esmeralda County helps support this program with \$6,292 match for this Grant, USDA RD awarded a grant in the amount of \$26,000 to help purchase a new Bus, NDOT FY 15 Grant in the \$19,539. Esmeralda County intend on applying for two NDOT grants in FY16, one for operating expense and one for a small bus.

If this proposal is for State Volunteer funding, does the applying agency receive funds from the Corporation for National and Community Service (CNCS)? If yes, how much and for what period of time?

Yes: Amount \$ Grant Period:

No

N/A – Not a proposal for State Volunteer funds or not a CNCS grantee

4. What percentage of the total cost of providing services would the ADSD requested amount represent? 85% of this grant request, however the total transportation budget including purchase of two vehicle is in the amount of \$176.487 and ADSD request would be 20% of total program costs.

5. What are the agency's days and hours of operation? M-F 8-5

Service hours, if different? Hours may vary due to long distance travel N/A – Same as agency

6. Is the agency closed on days other than state and/or federal holidays, when services are not available to clients? If yes, list the tentative dates in FY16 and explain the reason for the closure. N/A – No other office closures

7. If the agency is currently providing this service, please answer the following questions: N/A – Agency is not currently providing this service. (Skip to #8)

of Clients Served in CY 2014: 66 # of Units Served in CY 2014: 6337

What funding sources were used? ADSD, NDOT and Donations

Nevada Aging and Disability Services Division (ADSD)
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Does the program use a sliding-fee scale or a cost-sharing procedure?

- Yes (If yes, a copy of the scale or procedure is required with the application.)
 No

Is there currently a waiting list for this service? Yes: # of people _____ No

8. If the proposed program is not currently in operation, when will service provision begin and when will the program become fully functional? *(This must match the timeline on your Proposal Goals and Activities document.)*

N/A – Program is fully functional and providing the service.

9. Does the agency agree to give service priority to eligible individuals referred by ADSD who are at risk of institutional placement or have been a victim of elder abuse?

Yes No – Explanation Required:

10. If the agency is not currently funded by ADSD, list three references below (name, address and phone number).

N/A: Current ADSD Grantee

Nevada Aging and Disability Services Division (ADSD)
Competitive Grant Application

PROPOSAL GOALS AND ACTIVITIES

| | |
|---|---|
| Resources/Inputs <i>(in addition to this funding request)</i> | <ul style="list-style-type: none"> • Esmeralda County, Additional Funding exceeding matching funds, Administrative Support, maintenance, insurance, office space, telephone service, office equipment, proposed purchase of two vehicles • Nevada Department of Transportation - Wheelchair accessible vehicles, driver training • • • |
|---|---|

| Activities | Outcomes | Impacts | Completion Dates |
|--|---|---|--|
| <i>Example:</i> Transport seniors from home to outpatient surgery or return home from hospital. | <i>Example:</i> Reassurance of transportation provided to seniors to ensure they can schedule their necessary surgeries. | <i>Example:</i> Lower institutional and acute admissions. Seniors would not have to put off outpatient surgeries due to lack of accompanied transportation, and independent living post-surgery. | <i>Example:</i> Established program. July 1 st through June 30 th , varies by client. |
| See application instructions for more examples. | | | |
| Transportation to and from Tonopah Senior Center for meals and other services | Nutrition, socialization, change of scenery, opportunity to access other services | Better health, increased sense of wellbeing and access to additional needed services | Established program July 1 through June 30 Varies by client |
| Transportation to and from the grocery store | Nutrition and opportunity to purchase basic needed items | Better Health, increased sense of wellbeing by having the needed basic supplies for survival | Established program July 1 through June 30 Varies by client |
| Transportation to and from medical appointments at local and long distance clinics and hospitals | Reassurance of transportation provided to seniors to ensure they can schedule necessary medical appointments and RX refills | Increased sense of independence and wellbeing and access to needed services | Established program July 1 through June 30 Varies by client |

Nevada Aging and Disability Services Division (ADSD)
Competitive Grant Application

| | | | | |
|--|--|--|--|--|
| | | | | |
| | | | | |

TARGETING PLAN

Provide a detailed answer to each of the following questions. If funded, this plan must be utilized during the grant year to identify clients in ADSD's target populations. Utilize the instruction packet for guidance on a proper response and a list of target populations.

1. What specific geographic area(s) does your program serve?

This transportation program serves three communities: Goldfield, Silver Peak and Dyer/Fish Lake Valley in Esmeralda County in central Nevada. Goldfield is the County seat for Esmeralda County. It is located on U. S. Highway 95, 181 miles north of Las Vegas and 26 miles south of Tonopah. Silver Peak is located 29 back-road miles (part of the road is not paved) west of Goldfield on U S. Highway 95 and State Route 265. Fish Lake Valley or Dyer is located 30 land miles (no road) and 56 highway miles west of Silver Peak on the Nevada/California border on State Route 266 from the south and State Route 264 from the north. Both of these highways end at the California border. This rural community is very isolated. It is located 40 miles from the major north-south Highway 95 and Highway 6.

2. What is the population composition of your service area?

As of 2013, Esmeralda County has a population of 832 and as of 2013 approximately 25.2% of that population is 65 years of age or older. 89.3% of the population is white; 2.8% African American; 5% Native Americans; 4% Asian/Pacific Islander and 18% Hispanic. Goldfield is the County seat for Esmeralda County. Approximately 268 people or 34% of the total county population reside in this community. Silver Peak has approximately 107 people or 14% of the total county population reside in this small isolated community. Fish Lake Valley or Dyer has approximately 259 people or 33% of the total county population reside in this community.

3. What civic and minority organizations are in your area, or if none, the closest urban area? Does your agency have a membership with any of these organizations?

The administration staff does not currently belong to any civic or minority organization in the Esmeralda County area. The community organizations include: Dorcas Woman's Club, Fish Lake Valley Seniors, Goldfield Chamber of Commerce, Historical Society, Order of Eastern Star, Montezuma Lodge and the Red Hat Society. We also make referrals to Division of Aging's Elder Protective Department. The Latin Chamber of Commerce in Las Vegas, NV and the Nevada Hispanic Services in Reno, NV serve as advocates for Hispanics but through communication with both organizations, it was determined neither of these organizations service Esmeralda County.

4. How do you intend to communicate and collaborate with the organizations listed above, as well as other service providers and partners, to more effectively make contact with ADSD's target populations? (Please be specific.)

Esmeralda Board of County Commissioners' Administrative Assistant serves as a member of the Board of Trustees of the Sr. Nutrition , Inc. 501C3.

5. What do you plan to achieve through your communication and collaboration? For example, what percentage of increase in ADSD's target populations participating in

Nevada Aging and Disability Services Division (ADSD)
Grant Application

and/or benefiting from your program do you anticipate, as a direct result of your outreach and collaboration activities?

We plan this year to order some promotional materials such as brochures with the name of our program and to give these out. The Administrative Assistant will alert the citizens of Esmeralda County about the program. Also, since we now have a Transportation Dispatcher, one of the two Tonopah employees will be able to go to any known local activities and promote the program. If the Esmeralda Administrative Assistant is going to attend the function, the promotional items will be given to her for distribution.

6. Describe the methodology you will use to monitor and document your targeting and outreach activities and achievements.

When one of the employees attends an event, they will keep record of attendance along with a record of how many citizens are contacted at that event

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ORGANIZATIONAL STANDARDS

1. Organizational Structure (put an "x" in the appropriate box)

Public agency

Identify governing body: BOARD OF ESMERALDA COUNTY COMMISSIONERS

Private, for-profit agency

Identify headquarters/legal ownership: _____

Private, non-profit agency

The agency has a Board of Directors that is active, responsible and holds regular meetings. Members must have no material conflicts of interest and must serve without compensation.

If the above box for non-profit Board of Directors is not checked, explain the reason and plan of action to remedy the situation:

2. Financial Accountability

Agency has a system for generating profit/loss statement (if for-profit) or statement of activities (if non-profit/governmental) and a detailed transaction report. Agency has a separate accounting for each grant, if more than one.

If the above box for financial accountability is not checked, explain the reason and plan of action to remedy the situation:

ASSURANCES

A signature at the end of this section indicates that the applicant is capable of and agrees to meet the following requirements, and that all information contained in this proposal is true and correct.

1. Earmark sufficient funds to provide liability insurance for the project, including adequate fire and extended coverage insurance to cover all capital assets, such as project equipment.
2. Purchase bonding insurance to cover all employees who handle or have access to cash, project checking accounts or other project monies.
3. Provide required information and documentation in a timely manner upon request by the Division.
4. Institute a "smoke, alcohol and other drug-free" environment, where the use of tobacco products, alcohol and illegal drugs will not be allowed.
5. Make all necessary accommodations to meet the needs of persons with disabilities in accordance with the Americans with Disabilities Act (ADA).
6. The applicant understands that funded programs must evidence outreach and ensure service priority to low income older individuals; low-income older minority individuals and members of Native American tribes; older individuals with limited English proficiency; individuals at risk for institutional placement and older individuals with the greatest economic or social need and/or seniors with disabilities.
7. All employees and volunteers associated with the project will adhere to appropriate standards of confidentiality and professional practice, in accordance with the Division's Confidentiality Addendum signed for each grant received.
8. The applicant understands that the Division will retain interest in the title of any capital equipment costing \$5,000 or more that is purchased with these grant funds.
9. The applicant understands that on-site evaluations and verification of client satisfaction, through in-home client visits, telephone surveys, service ride-along trips, or other means, will be conducted by ADSD staff at least once during the two-year grant cycle for the purpose of determining project progress, client satisfaction and compliance with grant conditions.
10. The applicant agrees to comply with the Division's fiscal management policies. If funded, grantees are required to comply with the most current version of the publication *Program Instructions -- Nevada (PINS)*. Applicants and grantees may access an electronic copy of this document on the Division's website at <http://adsd.nv.gov/Programs/Grant/Resources>.
11. Applicants applying for federal funding agree to adhere and comply with the most current Federal Administrative Regulations of the Office of Management and Budget (OMB) Circulars, as described in PIN 2.
12. The applicant agrees to comply with the Division's programmatic policies. If funded, all grantees are required to comply with the General Service Specifications, as well as the Service Specifications that specifically pertain to each program type (e.g., adult day care, nutrition, transportation, etc.). Applicants and grantees may access an electronic copy of these documents on the Division's website at <http://adsd.nv.gov/Programs/Grant/ServSpecs/Documents>.
13. The applicant also understands that a change in funding availability, or significant and unjustified lack of progress in achieving its goals and/or major noncompliance with grant conditions, may result in action ranging from the withholding of funds to a termination of the grant award prior to the end of the grant period. In addition, a finding of misappropriation or misuse of the funds could result in an action for re-claiming of funds already granted.
14. Financial records, supporting documents, statistical records, and all records pertinent to the grant agreement must be retained for a period of three years from the final submission of the expenditure report, or as otherwise described in PIN 4.
15. The applicant understands that this grant cannot be transferred to another entity without the written approval of the Aging and Disability Services Division.
16. The applicant understands that it must demonstrate outreach to seek additional funding from other resources to ensure that the services funded by this grant can be sustained after the grant cycle concludes.
17. If funded, the grantee must keep current program information on file with the Nevada Aging and Disability Resource Center (ADRC) website: www.nevadaadrc.com.
18. If funded, the grantee must maintain and utilize Internet access (i.e., web browsing, e-mail) for communication purposes with the Aging and Disability Services Division. In addition, the grantee is responsible for ensuring that their e-mail account is configured to receive messages from the Division. The Division has no control over restrictions a particular Internet provider places on the delivery of our messages. The grantee should check with their Internet provider or system administrator to ensure their e-mail account is configured to receive Division communications.
19. Will comply with the mandatory standards and policies relating to energy efficiency, which are contained in the State Energy Reduction Plan issued in compliance with the Energy Policy and Conservation Act and amendments under the Alternative Fuel Act of 1988.
20. Compliance with reporting and web-posting requirements to be added to Nevada Revised Statutes Chapter 353 in accordance with Assembly Bill 242 passed by the 2011 Nevada Legislature, as applicable.

Esmeralda County

Applicant Organization

Signature of Authorized Certifying Official

Nancy Boland, Chairman

Printed Name and Title of Authorized Representative

March 17, 2015

Date

CERTIFICATIONS REGARDING (A) DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; (B) DRUG-FREE WORKPLACE REQUIREMENTS; AND (C) LOBBYING

Applicants should refer to the regulations cited below to determine which certification(s) apply to their grant, and review the instructions included in the regulations. Signing this form complies with certification requirements under "Government-wide Debarment and Suspension (Non-procurement)" in 2 CFR 376 and 45 CFR Part 76, "Government-wide Requirements for Drug-Free Workplace (Grants)" in 45 CFR Part 76, and "New Restrictions on Lobbying" in 45 CFR Part 93. The certification(s) shall be treated as a material representation of fact upon which reliance will be placed when the Corporation determines to award the covered transaction, grant, or cooperative agreement.

A. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITIES

As required by Executive Order 12549, Debarment and Suspension, and implemented at 45 CFR Part 76:

1. The applicant certifies that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have not, within a 3-year period preceding this application, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction: violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a Federal, State or local government entity with commission of any of the offenses enumerated in paragraph 1 (b) of this certification;
 - (d) Have not, within a 3-year period preceding this application, had one or more public transactions (Federal, State or local) terminated for cause or default.
2. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

B. DRUG-FREE WORKPLAN (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-free Workplace Act of 1988, and implemented at 45 CFR Part 76:

1. The applicant certifies that it will or will continue to provide a drug-free workplace, and will –
 - (a) Publish a statement notifying employees that unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - (b) Establish an on-going drug-free awareness program to inform employees about –
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
 - (c) Require that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1(a);
 - (d) Notify the employee in the statement required by subparagraph 1(a) that, as a condition of employment under the grant, employee will –
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of any conviction for a violation of a criminal drug statute which occurred in the workplace, no later than 5 calendar days after such conviction;
 - (e) Notify the grantor within 10 calendar days after receiving notice of such conviction under subparagraph (d)(2) from the employee, or otherwise receiving actual notice. The notice shall include the title of the employee's position and the identification number(s) of the affected grant;
 - (f) Take one of the following actions, within 30 calendar days of receiving notice with respect to any employee who is so convicted –
 - (1) Take appropriate personnel actions against such an employee up to and including termination consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Require such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State or local health, law enforcement, or other appropriate agency;
 - (g) Make a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1(a) through 1(f)

C. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 45 CFR Part 93, for organizations entering into a grant or cooperative agreement over \$100,000, the applicant certifies that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-receipts shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certification(s). (A copy of the governing body's authorization for me to sign this certification as official representative is on file in the applicant's office.)

Esmeralda County

Applicant Organization

Signature of Authorized Certifying Official

Nancy Boland, Chairman

Printed Name and Title of Authorized Representative

March 17, 2015

Date

ASSURANCES – NON-CONSTRUCTION PROGRAMS

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F)
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §§ 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-225), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.) as amended, relating to non-discrimination in the sale, rental, or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a and 276a-7), the Copeland Act (40 U.S.C. §§ 276c and 18 U.S.C. §§ 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction sub agreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. § 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic river system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470) EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§ 2131 et seq) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.), which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendment of 1996 and OMB Circular #133 (audits of states, local government and non-profit organizations.)
18. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104 which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or sub awards under the award.
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

Esmeralda County

Nancy Boland, Chairman of Board

Applicant Organization

Printed Name and Title of Authorized Representative

March 17, 2015

Signature of Authorized Certifying Official

Date

COMMISSIONER'S AGENDA

***FOR POSSIBLE ACTION –**

Closure of meeting pursuant to NRS 288.220 for purposes of conducting labor negotiations, conferring regarding labor negotiations, issues and other personnel matters.

COMMISSIONER'S AGENDA

***FOR POSSIBLE ACTION -**

Discussion, deliberation and possible decision on labor negotiations, issues and other personnel matters presented in closed meeting.

COMMISSIONER'S AGENDA

***FOR POSSIBLE ACTION -**

Recess meeting pursuant to NRS 241.015(2)(b)(2) for purpose of conferring with legal Counsel regarding potential or current litigation.

COMMISSIONER'S AGENDA

***FOR POSSIBLE ACTION -**

Discussion, deliberation and possible decision on conference with legal counsel regarding potential or current litigation presented in closed session.

COMMISSIONER'S AGENDA

PUBLIC COMMENT:

(Discussion only. Action may not be taken on any matter brought up under this agenda item. It must be placed on an agenda, at a later meeting for action.)

COMMISSIONER'S AGENDA

*ADJOURNMENT.