

Minutes from the July 7, 2015 Commissioner Meeting

July 7, 2015
Esmeralda County Courthouse
Commission Chambers
233 Crook Ave, 2nd floor
Goldfield, NV

DRAFT

1. CALL TO ORDER AND ROLL CALL:

Nancy Boland	-	Chairman
Michelle Bates	-	Vice chairman
Ralph Keyes	-	Commissioner
Robert Glennen	-	District Attorney
Kelly Jo Eagan	-	Chief Deputy Clerk

2. PUBLIC COMMENT:

None

16. DISCUSSION/DECISION: Regarding County health insurance renewal, options with current insurance company and other available insurance company's. Approving a health insurance plan and establish and set county's pay rates towards the insurance plan and HSA accounts:

Karen Scott stated it is time to renew the health insurance again. She gave the Board a copy of the packet that Sammy had sent up. She stated overall it was not too bad of an increase if we stay on the same plan we have now, it went up from \$514.97 to \$568.53.

There were discussions regarding changes coming up in the future.

Commissioner Boland stated that the majority of the increases are with the employee rates rather than the dependent rates. She would like to leave where it is right now while we can still afford it.

There were discussions regarding dependent coverage and the total cost to the county.

Karen Scott stated that there are sufficient funds in the Budget to cover the cost of the increase.

Commissioner Boland made the motion that the County retains its current Health Insurance Plan that we maintain the same amount that we contribute to the HSA and our contributions towards dependent care. Commissioner Bates gave the second.

Motion carried.

Sammy Kasprzyk thanked the Board for the renewal. There are going to be changes next year, large group is 100 employees or more. Next year the County will be considered a small group.

Minutes from the July 7, 2015 Commissioner Meeting

What that means is when it comes to the rates everything is going to be age rated. It may not be as bad as it sounds, but it will be different.

Carolyn with Sierra Health stated next year will be different, but she is sure they will be able to find something compatible to the current plan.

There were discussions regarding the "Now Clinic" available on line, no cost to the county, log on to see the Doctor over the phone, access providers, renew prescriptions.

There were discussions regarding the status of local providers.

3. RECESS TO ESMERALDA COUNTY BOARD OF HIGHWAY COMMISSION:

Commissioner Bates made the motion to recess to the Board of Highway Commission.
Commissioner Keyes gave the second.

Motion carried.

BACK TO ORDER

4. APPROVAL OF MINUTES FROM THE REGULAR AND/OR SPECIAL MEETINGS OF THE ESMERALDA COUNTY BOARD OF COMMISSIONERS:

Commissioner Keyes made the motion to approve the minutes from the 2nd, 10th and 16th of July.
Commissioner Bates gave the second.

Motion carried.

5. APPROVAL OF EXPENDITURES:

Commissioner Bates made the motion to approve the expenditures. Commissioner Keyes gave the second.

Motion carried.

6. DISCUSSION/DECISION/APPROVAL: Rejected Vendor Bills from Auditor's office:

None

7. Financial Reports:

June 2015

Clerk -	\$ 1,258.36
Ambulance -	\$ 4,964.00

Minutes from the July 7, 2015 Commissioner Meeting

Taxes -	\$ 7,869.95
GFU -	\$ 12,612.57
SPU -	\$ 4,861.62
Auditor/Recorder -	\$ 3,432.75
Justice Court -	\$ 74,466.83
Sheriff Department -	\$ 1,572.00
Assessor -	\$ 987.40

Commissioner Bates made the motion to approve the financial reports. Commissioner Keyes gave the second.

Motion carried.

8. TREASURER'S FINANCIAL REPORT:

None

12. DISCUSSION/DECISION: and possible approval to award bid for the Senior Transportation Shuttle Bus with funding in the amount of \$30,000 to come from Esmeralda County and WK Mining Donation and remainder to come from USDA Rural Development grant:

Susan Dudley stated on June 16th the commissioners opened up four bids, two of them represented a 10 passenger, 2 wheelchair, with driver position, and two them of the represented a 12 passenger, two wheelchair, with driver position. Of the 10 passenger bids there was one that was non responsive because it was for a 9 passenger bus. The 10 passenger vehicle was \$48,937 with Mid America Coach, the 12 passenger vehicle, you received two bids one from Creative Bus Sales and the other from Mid America, the Creative Bus Sales was the low bid. She sent the bids to USDA and received approval, the Board has the option has the option of awarding either bid.

Commissioner Keyes stated he feels we need the 12 passenger bus.

Commissioner Bates made the motion to award the Bid from Creative Bus Sales for a 12 passenger 2 wheelchair position in the amount \$53,849.00. Commissioner Keyes gave the second.

Motion carried.

13. DISCUSSION/DECISION: on updating Senior Transportation Policy and make changes needed, and set exact clarity on wages / overnight stays:

Georgia Swigert presented a copy of the policy to the Board.

There were discussions regarding the Senior Transportation policy being out of compliance or in conflict with the County Personnel Policy.

Minutes from the July 7, 2015 Commissioner Meeting

Page 7, add NRS 200.5091 to 200.5099

Page 18 – K – Pre-employment Drug testing

Page 32 – A – Esmeralda County

 D – Elder Abuse

 F – Order supplies for Senior Vans

Page 38 – C – Access / Storage of Senior Vans, location where they are to be parked.

Pages 46 – D – Donation amounts and rates

There were discussions regarding drivers, pay and having a Nevada drivers license.

Kelly Eagan suggested Georgia make the needed changes and bring back to the Board.

Commissioner Boland suggested a workshop at 9 a.m., July 21, 2015

17. DISCUSSION/DECISION: I respectfully request this Honorable Board approve an increase to my salary as Justice of the Peace in the same amount as the other elected officials will begin to receive July 1, 2015 and as outlined in Senate Bill 482:

Juanita Colvin stated her backup is self explanatory.

Commissioner Boland explained to the other commissioners how Justice of the Peace salary is set.

Juanita Colvin stated the Legislature sets the salary for elected officials except the Justice of the Peace, which is why she has come before the board. She would like to request the increase which would include the dollar amount the Assessor, Clerk/Treasurer and Auditor/Record receive for their longevity also, that way she will receive the same total salary that they will receive.

Commissioner Boland asked if she was still getting longevity.

Juanita Colvin stated Karen had told her to include that statement.

There were discussions regarding how long elected officials get longevity.

Ruth Lee stated what Legislature did was up the base salary 3%, then after that each elected official will receive up to 20% in longevity.

Commissioner Boland stated she would like to simplify the motion.

Ruth Lee stated the motion is to approve the 3% increase on the base salary.

Commissioner Bates made the motion to approve a pay increase for the Justice of the Peace equal to that of the other elected officials as in the Clerk, the Assessor, and the Auditor pursuant to SB 482 effective July 1, 2015. Commissioner Keyes gave the second.

Minutes from the July 7, 2015 Commissioner Meeting

Motion carried.

14. DISCUSSION/DECISION: Request variance of the 5 acre minimum Parcel split in Fish Lake Valley:

Robert Vance stated he is the Housing Director for the Timbisha Shoshone Tribe and we are assisting Della and some of her family in getting housing on her property in Fish Lake Valley. He stated once they got into this they realize there was an issue with the parcel size.

Commissioner Boland asked if he started the process with the State Water Engineer?

Robert Vance stated yes, they have their application in but have not heard back from them.

Commissioner Boland explained that they have to get parcel approval from the State Water Engineer.

Robert Vance stated he was not aware of that.

Commissioner Keyes stated he would like to see the results from the State Water Engineer before any decision is made. He also stated that they are asking for 6 parcels, that is more than a parcel map allows, you are only allowed 4 parcels, this is a subdivision. He also asked about the road dedication.

Robert Vance stated this would be a private road on the property.

Commissioner Keyes stated need to get the information on the water and bring it back at a later date.

No action taken.

15. DISCUSSION/DECISION: to hire a temporary part time worker to cover the unforeseen leave of an employee. Possibly 2 months of time needed:

Mike Anderson stated for medical reasons he has a person on leave, so that is why he needs somebody, he was told it would be about two months but heard it could be up to twelve months.

Commissioner Keyes stated the agenda says a temporary part time worker.

Mike Anderson stated he needs a temporary full time worker.

Commissioner Keyes made the motion to give Mike Anderson permission to hire a temporary full time worker to cover unforeseen leave of an employee as necessary. Commissioner Bates gave the second.

Motion carried.

Minutes from the July 7, 2015 Commissioner Meeting

19. DISCUSSION/DECISION: Whether to apply to the Nevada Electric Highway program to express interest in locating electric vehicle charging stations at the county owned rest stop in Goldfield:

Commissioner Boland stated she saw this on the news, and she wasn't sure what was going on with the rest stop and thought this might be something we look at.

Mike Anderson stated a couple of years ago somebody had called him about this but he asked for more information.

Commissioner Boland stated they have announced this program and what they do is give you up to \$30,000 to put these charging stations in.

There were discussions regarding what will be needed to set up the charging station.

Commissioner Boland suggested we apply for this and if we don't want to follow through we don't have to.

Commissioner Keyes made the motion to apply to for the Nevada Electric Highway Program for us to express interest in locating electric vehicle charging station at the County owned rest stop in Goldfield, Nevada. Commissioner Bates gave the second

Motion carried.

20. DISCUSSION/DECISION: Approve Esmeralda County Credit Card for Commissioners Administrative Assistant, Georgia Swigert:

Commissioner Bates made the motion that we apply for Esmeralda County Credit Card for our Commissioners Administrative Assistant, Georgia Swigert. Commissioner Keyes gave the second.

Motion carried.

21. DISCUSSION/DECISION: Approve the raise of credit card and bill paying signing limit for Commissioners' Administrative Assistant, Georgia Swigert to avoid issues with rejected bills from the Auditor's office:

Georgia Swigert stated many of the bills are being rejected as Mr. Keyes knows because he had to sign every bill because her limit is too low to cover a lot of the bills that come in.

Commissioner Keyes stated that they had this discussion a couple of months ago, regarding the Fire Department and EMS department. They had decided not to get Credit Cards for the departments so the Administrative Assistant uses her credit card to purchase items. Some of the purchases were over the limit.

Minutes from the July 7, 2015 Commissioner Meeting

Commissioner Boland stated if they know a bill is coming the Board should send a letter okaying the payment.

Georgia Swigert stated if the Board increases her limit to \$1,500 it would cover the bills she is processing.

There were discussions regarding the amount of bills, the increase in cost since the Board set the limit of \$1,000.

Commissioner Boland stated what they need to do is to not put a limit on when a bill comes in for her to process but for what she can buy.

There were discussions regarding the Credit Cards.

There were discussions regarding the bills being processed and audited.

Commissioner Bates made the motion that we allow our Commissioners Administrative Assistant to sign for vouchers up to the limit of \$1,500.00. Commissioner Keyes gave the second.

Motion carried.

18. DISCUSSION/DECISION: Resolution expressing Esmeralda County's interest in purchasing the Goldpoint disposal area consisting of 230 acres by direct sale for the purpose of resolving town trespass:

Commissioner Keyes so moved. Commissioner Bates gave the second.

Motion carried.

SUPPLEMENTAL AGENDA

1. DISCUSSION/DECISION: to approve waiving the necessity of Esmeralda County Business licenses for outside area vendors and Esmeralda County residents to be a vendor in the Goldfield Days Festival July 31st, August 1st & 2nd 2015. The Goldfield Chamber of Commerce will be processing the appropriate paper work for the Nevada State sales tax as they have done annually:

Commissioner Bates so moved. Commissioner Keyes gave the second.

Motion carried.

2. DISCUSSION/DECISION: the Chamber of Commerce is asking for a donation for the cost of port-a-potties & wash stations from M&K for Land Auction and Goldfield Days. The Chamber is asking for a donation of \$700.00 for 4 port-a-potties and 3 wash stations. Each cost \$100.00.

Minutes from the July 7, 2015 Commissioner Meeting

Commissioner Boland asked how much money was in the fund?

LaCinda Elgan stated she would check to see what is available.

Commissioner Keyes made the motion to recess. Commissioner Bates gave the second.

Motion carried.

BACK TO ORDER

LaCinda Elgan stated there is sufficient funds.

Commissioner Bates made the motion that we donate \$700.00 to the Chamber of Commerce to pay for 4 port-a-potties and 3 wash stations and this donation will come out of the fund of the Festival Fund. Commissioner Keyes gave the second.

Motion carried.

SUPPLEMENTAL AGENDA #2

1. DISCUSSION/DECISION: Approval to go out to bid for contract mechanic, set the due date of the bids, and set date to review and acceptance of bid for General Maintenance and minor repairs for county fleet vehicles not currently under warranty:

Georgia Swigert stated right now we have a contract with CalNevada and Guy Sheridan, but this agenda item is for the rest of the fleet to keep up with oil changes, tire and keep maintenance up on the vehicles. She stated she is having a hard time trying to get the work done with the road department because they are so backed up.

Commissioner Boland stated she doesn't want to do this.

Sheriff Elgan stated the road shop is full all the time; his guys do their own services and tires.

Commissioner Keyes stated they just had a vehicle sent up to be serviced in Fernley, it came back here with a problem, he took it home and fixed it. It took a 500 mile round trip to get it fix and something like that could have been done here in Goldfield.

Georgia Swigert stated we do have a guy here in Goldfield who is a master mechanic and he is willing to do this part time.

Commissioner Boland stated if this guy has a business license right now we don't necessarily have to have contract mechanic to service vehicles. We don't go out to bid to take the vehicles to a garage.

There were discussions regarding what the mechanic would need to work on vehicles such as business license, liability insurance, etc.

Minutes from the July 7, 2015 Commissioner Meeting

Commissioner Boland stated she wants work orders for any work done.

No action taken

9. Update of current and future meetings and activities of:

Robert Glennen – District Attorney: He will be attending the Nevada State Bar Convention this week.

Ken Elgan – Sheriff: Not present

LaCinda Elgan – Clerk/Treasurer: Not present

Ruth Lee – Assessor: Submitted the following report:

Assessor's Technology Fund

I, Ruth P Lee, duly elected County Assessor respectfully submit my annual report of the Assessor's Technology Fund created 1, July 2006.

Ending fund balance 2014	\$ 5,931.00
Interest in fiscal year 2014	\$ 20.17
Unrealized inv gain/loss	\$ 0.00
Fee collected in fiscal year 2015	\$ 8,926.58
Expenses in fiscal year 2015	\$12,997.50
Estimate of proceeds for fiscal year 2016	\$ 7,500.00

The proceeds from this fund will be used for costs related to acquiring or improving technology in the assessor's office.

//Ruth P Lee

Karen Scott – Auditor/Recorder: Submitted the following report:

I, Karen Scott, duly elected County Recorder, in and for the County of Esmeralda, State of Nevada, herewith hand to you my annual report of the recorder's technology fund.

Ending balance for fiscal year 2014	\$ 43,562.78
Fees collected in fiscal year 2015	\$ 6,204.00
Bank Interest FY 2014	\$ 286.42
Unrealized Inv. Gain/loss	\$ 7.64-
Expenses in fiscal year 2015	\$ 1,993.10
Estimate of proceeds for fiscal year 2016	\$ 8,000.00
Estimate of expenditures for fiscal year 2016	\$ 40,000.00

Minutes from the July 7, 2015 Commissioner Meeting

The proceeds from this fund will be used to acquire or improve the technology used in the office of the County Recorder, costs related to acquiring or improving technology for converting and archiving records, recovering official record books in order to maintain the present technology, future purchase of computer, hardware and software to be used solely on Recorder's records, maintaining the technology, training employees in the operation of the technology and contracting for professional services relating to the technology.

//Karen Scott

Mike Anderson – Goldfield Utilities / Es. Co. Public Works Supervisor: Submitted the following report:

We were down one person this month

6/3/15 –Mike attended Metallic Goldfield/EIS phone conference

6/5/15 – Mike attended phone conference with Metallic Goldfield

6/11/15 – Mike attended phone conference with Paul of Shaw engineering, Dwight of Interflow and Susan Dudley regarding Hydrology report

6/24/15 Surveyor out to survey the K1 well

6/25/15 Mike had meeting with Paul of Shaw Engineering, Meeting with Kevin from Metallic Goldfield in the afternoon. Started soil sample testing at K1.

6/26/15 Did step test at K1 well to determine the effect of well cleaning.

Got new double doors installed at Silver Peak Community Center.

Making repairs and general maintenance at Water treatment plant.

Set up park for 4th of July

Georgia Swigert – Administrative Assistant: Nothing to report

Danielle Johnson – Public Guardian: Not present

Sylvia Rich – Public Administrator: Not present

Public Lands Committee: Nothing to report

Kenneth Elgan - DEM Coordinator:

Fish Lake Valley Park Board: Commissioner Keyes stated they have a meeting tomorrow

Minutes from the July 7, 2015 Commissioner Meeting

11. CONSENT AGENDA ITEMS:

None

10. UPDATE OF CURRENT AND FUTURE MEETINGS AND ACTIVITIES OF COMMISSIONER'S BOLAND, KEYES AND BATES:

Commissioner Bates stated she just came back from a NACO meeting. Next meeting NACO Board meeting will be in August. Tonight, will have a meeting with Goldfield Citizens at the Community Center in reference to the Income Survey.

Commissioner Keyes stated he attended the Connect Modular Radiological Training meeting on June 15th; he will share the information with DEM. He attended a LEO Contortion meeting for the Workforce Investment Act on June 16th. Will attend the NSAP meeting July 15th, he attended the Conservation District meeting in Fish Lake Valley last week and he will be attending a meeting tomorrow in Tonopah with the Nye/Esmeralda Conservation District. He will also be attending the Park Board meeting tomorrow.

Commissioner Boland stated on June 11th she attended the Brownfield Coalition meeting at Nye County Courthouse. After that she went to Ely for a CNRWA meeting. She will attend the SLUPAC meeting on July 31st, on July 24th she will be attending a meeting via teleconference to discuss SB29 implementation.

22. FOR POSSIBLE ACTION – EMERGENCY ITEMS

None

23. FOR POSSIBLE ACTION – Recess meeting, pursuant to NRS 241.015(2)(b)(2) for purposes of conferring with legal counsel regarding potential or current litigation.

Commissioner Bates made the motion to recess meeting. Commissioner Keyes gave the second.

Motion carried

24. FOR POSSIBLE ACTION - Discussion, deliberation, and possible decision on conference with legal counsel regarding potential or current litigation presented in closed meeting.

Commissioner Boland stated they have received an update from the District Attorney on some on going litigation but there has been no development and no decision necessary.

25. FOR POSSIBLE ACTION - Closure of meeting, pursuant to NRS 288.220 for purposes of conducting labor negotiations, conferring regarding labor negotiations, issues and other personnel matters:

Minutes from the July 7, 2015 Commissioner Meeting

Commissioner Bates made the motion to close meeting for labor negotiations. Commissioner Keyes gave the second.

Motion carried.

26. **FOR POSSIBLE ACTION** – Discussion, deliberation, and possible decision on labor negotiations, issues and other personnel matters presented in closed meeting.

Commissioner Boland stated in the closed meeting the Board was made aware of a possible problem with an employee who works for the county, the person who is having problems with this employee will communication with the supervisor and employee, hopefully they will work together and work out the situation and if not there will be follow up with the County Commission.

27. Correspondence.

None

28. PUBLIC COMMENTS:

None

29. ADJOURNMENT:

Commissioner Bates made the motion to adjourn. Commissioner Keyes gave the second.

Motion carried.